

**Sandusky Central Catholic School
Board of Directors
April 20, 2022 Minutes**

Present: Matt Maschari, Geoff Palmer, Ben Moncher, Kathy Morrow, Father Zach Brown, Melanie Dix, Tom Lucas, Ben Disnmore, Rick Jeffrey, Father Monte Hoyles

Guest: Tad Windau, Lisa MacMurray, Ryan Wikel,

Open Forum: An open forum for concerned stakeholders began at 6:00. There were no participants.

Matt called the regular board meeting to order at 6:00 and opened the meeting with a prayer by Father Monte Hoyles

I. Approval of the March 16, 2022 minutes- Rick Jeffrey approved, Melanie Dix 2nd

II. Reports

A. Lisa MacMurray submitted a monthly report. Reviewed the end of year events; Kindergarten screening, retreats, Girls on the Run race, Fun and Field Day, and Kindergarten Prayer Service. Working on housing federal funds in Sandusky instead of the “out of district” schools going through NPESC. BLT working on plans for next year—bringing back elementary libraries, professional development, opening days, and field trips. Also working on Code of Conduct and summer Title services.

B. Ryan Wikel submitted a monthly report. Reviewed end of year events; Breakfast of Champions, FOundation Scholarship Mass and Breakfast, MS/HS Music Concert, Art Show, Senior Signing Day, Senior Farewell Mass, Prom, Service Day/Regatta, Honors Assembly, *th Grade Recognition Mass, and Graduation. Continuing to work on ongoing projects—scheduling for next year, offer leadership opportunities, handbooks for 2022-23 (reviewed key changes), and explore Professional Development opportunities.

C. Development Report Development Committee: Geoff Palmer reviewed the Development highlights; Fish fry (volume up from last year and down from 3 years prior) and Spring Auction Committee doing well

(currently 110 tickets sold not including sponsor attendees). Dawn Opfer in 2nd week as admissions coordinator and Communications's position on hold. Annual Fund is down with plans of a Spring ask and end of year/summer ask.

- E. Catholic Identity Committee Report submitted by Kathy Morrow. Reviewed the Campus Ministry updates; Thanksgiving/Christmas events, Retreats, and Catholic School Week. A combined total of 13 children either "catching up" on sacraments and coming into the church. Developing a Mission Focus for next year.

- F. CFO Report. Tad Windau reviewed the financial report. He indicated being ahead of budget. Some of the areas that are ahead of budget are the cafeteria, sporting events, Gala, Insurance opt-outs, and Development Office vacancies. The negatives was an unbudgeted field trip, building repairs, and noted that annual fundraising is down.

- G. Head of School Report- Geoff Palmer submitted the Head of School Report. Updated on the registration; currently a little down because of 3y.o preschool and have a handful of freshman departures. Currently working with around 50 new students for next year. Having talks with a current employee that is showing interest in the cafeteria manager position. Review of the facilities updates; Chapel-Received a quote from Quality Masonry and waiting on the structural engineer to assess the viability of the annex building, Parking Lot- is going slow and have raised some funds for the next steps, Locker Room-CCAB hs restated their commitment to funding the Locker Room project and understand we are looking at Summer 2023 timeline. Reaching out to contractors to get a perspective on costs.

III. Old Business

- A. Continued discussion of 2022 Board Elections and Potential Candidates. Waiting to hear back from people and Jamie Evans has decided to run.
- B. Discussion and Approval of 2022-23 Employee Compensation. After a lengthy discussion motion was

approved (proposed by Father Monte Hoyles and 2nd by Rick Jeffrey) for a 3% base increase to all staff (teaching and non-teaching) and 150% of the proposed longevity bonus to be distributed throughout.

- C. Discussion of Family Handbook Revisions- Ryan Wikel and [Lisa MacMurray](#) incorporated this into their principal reports. Some key changes addressing the Dress Code and Code of Conduct and the discipline consequences. Will see the incorporated changes at the May Board meeting.

IV. Executive Session

Next Board Meeting: Wednesday, May 18, 2022
starting at 6:00.

Respectfully submitted by Kathy Morrow, SCCS Board Secretary