

**Sandusky Central Catholic School  
Board of Directors  
November 17, 2021 Minutes**

**Present:** Matt Maschari, Geoff Palmer, Ben Moncher, Vincenzo Di Rosa, Kathy Morrow, Tom Lucas, Father Zach Brown, Ben Disnmore, Ryan Dillard,

**Guest:** Tad Windau, Lisa MacMurray, Tim Walsh,

**Open Forum:** An open forum for concerned stakeholders began at 6:00. There were no participants.

Matt called the regular board meeting to order at 6:00 and opened the meeting with a prayer.

1. Approval of the October 20,2021 minutes- Ben Moncher approved, Ben Dinsmore 2nd
2. Principal Reports
  - a. Lisa MacMurray submitted monthly report. Continue to recognize virtue award winners. Very active in service projects. RTI (Response to Intervention) team tracking information for RTI students. Started new math curriculum. It has support for teachers, students, as well as for parents. Hosted Title 1 Parent Information night. Passed pre-school state inspection.
  - b. Ryan Wikel submitted monthly report. TLC class performed a flag retirement ceremony in honor of Veteran's Day. Currently collecting data from Map scores. Juniors left for Damascus. The 8<sup>th</sup> graders are doing a cross- curricular lesson using English, Math, and Art on a tiny home project. Held fall sports banquet, largest number of athletes with 3.5 GPA. Noted that football was not on 2023-24 SBC schedule. Hosting ACT test prep.
3. Development Report
  - a. Tim Walsh submitted monthly report. Reviewed planned events including the Gala and the State of School Breakfast set for Feb. 3. Review and discussion of Fundraising Plan and certain fundraisers. It was recommended to make a chart with list of gala items, donors, and money each month.
4. Committee Reports-
  - a. Catholic Identity Committee Minutes submitted by Kathy Morrow. Summarized the Campus Ministry events

- and planned to have the school work with the 3 parish events.
- b. Facilities Committee Meeting report submitted by Ryan Dillard. Discussion of cost of boiler with 3 quotes in process. Locker Room Project, getting drawing out for pricing. and Parking Lot Project to be discussed later on agenda.
  - c. Development Committee minutes submitted. Summarized the fundraising events, State of School, family events. Discussion of the fundraising calendar, Save the Date, and legacy and estate giving.
5. CFO Report. Tad Windau reviewed the financial report. He indicated being ahead of budget. Athletic and cafeteria numbers better than expected. Noted that annual fundraising down.
6. Head of School Report- Geoff Palmer submitted the Head of School Report. Continued tuition rate discussions. Plan for additional input from Financial Committee for final rate recommendations. Updated us on gala requests ,staffing, locker room project. and parking lot project and permits. Discussion on the 2 days of school off before Thanksgiving break.
7. Old Business
- a. Jefferson Street Properties- discussing with city about permits and taking the project back to the city Planning Committee.
  - b. Annual Fundraising Plan. Agreed to make it a starting point- approved by Ben Moncher and 2<sup>nd</sup> Vincenzo
  - c. Continued discussion of 22-23 tuition rates. It is proposed to come with tuition rates in combo with teacher salary schedules. Looked at research on local neighborhood enrollment and finance trends.
8. New Business
- a. Approval of 2021-22 Family Handbook Change related to Administering Medication-Approved by Ben Dinsmore and 2<sup>nd</sup> by Ryan Dillard with the change of the wording from “physician” to “prescriber”.
  - b. Approval of Revised 2021-22 School Calendar-After much discussion the revised calendar was approved by Ben Dinsmore and 2<sup>nd</sup> by Tom Lucas with the change that the calendar reflects the November 22 and 23 days off, November 22 was professional development day, and removing the February 2 hour delay.
  - c. Confirm Committee Membership for 2021-2022 School Year
    - i. Facilities - Vincenzo Di Rosa, Ryan Dillard, Tad Windau, Geoff Palmer Finance - Matt Maschari, Tad Windau, Geoff Palmer, Rick Jeffrey, Rich

- ii. Finneran, Dan Moncher, David Harrison, Chris Kolar
  - iii. Governance - Tom Lucas and Ben Moncher  
Development - Ben Moncher, Ben Dinsmore, Jen Lippus, Tim Walsh, Laura Criscione
  - iv. Catholic Identity - Kathy Morrow, Melanie Dix, Brittany Sternberg, Rita Dominick, Dan Maxwell, Tim Walsh, Jamie Evans
9. Executive Session took place

**Closing Prayer-** Geoff Palmer

**Next Board Meeting:** Wednesday, December 15, 2021  
starting at 6:00 with a social gathering afterwards.

Respectfully submitted by Kathy Morrow, SCCS Board Secretary