

**Sandusky Central Catholic School**  
**Board of Directors**  
**September 21, 2022, Meeting Minutes**

**Present:** Ben Dinsmore, Ryan Dillard, Tom Lucas, Jamie Evans, Ben Moncher, Vincenzo Di Rosa, Father Monte Hoyles, Father Zach Brown, Ryan Wikel

**Excused:** Melanie Dix, Rick Jeffrey

**Guests:** Tad Windau, Brian Ferber, Lisa MacMurray

- I. Call to order and opening prayer
  - a. Ben Dinsmore called the regular board meeting to order at 6:03 and Father Zach Brown opened the meeting with a prayer.
- II. Approval of prior meeting minutes
  - a. Approval of the August 17, 2022, Board of Directors Meeting Minutes, Motion to approve made by Ryan Dillard, Seconded by Jamie Evans. Unanimously approved.
- III. Informative Reports
  - a. Lisa MacMurray – Elementary Principal
    - i. Community youth mentoring program involving the TLC students. Looking to start in October.
    - ii. Father Zach Brown and Lisa MacMurray visited Vermilion St. Mary's, and we will be receiving their library as a gift. Nearly 300 books
    - iii. Review and implementation of Dyslexia laws for 2023-2024 school year
  - b. Brian Ferber – High School & Middle School Principal
    - i. Survey was sent out to staff at start of the year highlighting major concerns and focal points for Brian
    - ii. Positive feedback received on Bobby Gossom from students, parents, and staff
    - iii. Making rounds in classrooms daily to be present for staff and students
    - iv. Creation of new student online sign in/out sheet
    - v. Weekly social media posts related to positive performance or behaviors by students
  - c. Tad Windau – CFO
    - i. Reviewed the financial statements and year-end adjustments for the 2021-2022 school year. Highlighted the key reasons to the financial performance.
    - ii. Presented the 2022-2023 school year budget
      1. Major constraint on upcoming budget is enrollment decline
        - a. 8<sup>th</sup> going into 9<sup>th</sup> grade being the largest decline (10 students)
        - b. 7<sup>th</sup> going into 8<sup>th</sup> (8 students)
        - c. Sports, commute, culture being the largest reasons
      2. Discussion of current and future enrollment
        - a. **Takeaways for next meeting for Ryan Wikel regarding middle school student retainage strategy and future enrollment goal**

3. Approval of the 2022-2023 School Year Financial Budget motion made by Ben Moncher to approve, Seconded by Vincenzo Di Rosa. Unanimously approved.
  - iii. Review of current financial performance for 2022-2023 school year
- d. Development Report
  - i. None
- e. Committee Reports
  - i. **Ben Dinsmore requested the Board to review each Board Committee purpose and structure. Additionally asked to consider future committee members.**
  - ii. Catholic Identity
    1. Father Zach Brown reviewed the minutes with the Board
- f. Ryan Wikel – Head of School
  - i. Annual Fundraising Plan
    1. With Diocesan fundraising currently going on, this year’s plan will start with a strong January push
      - a. Discussion of Annual Appeal
      - b. Discussion of Winter Gala
    2. Review of each item on plan and their corresponding goal
    3. Review of donations received for Aug 18<sup>th</sup> – Sep 19<sup>th</sup> 2022
  - ii. Review of new Organizational Chart
    1. Discussion by Board and proposal revisions needed
    2. Ryan Wikel to bring revised organizational chart to October Board meeting for approval
  - iii. Presentation of the job description for the Advancement and Development position. Additionally, presented an annual performance evaluation for the position along with a clear vision
    1. The Board discussed the necessary direction of the department and the position and presented ideas back to Ryan Wikel to consider
  - iv. Presentation of building signage ideas, victory bell in front of main doors, and up lighting onto building.
    1. The Board discussed other ideas for signage
    2. The Board liked the victory bell and up lighting
  - v. CCAB Hall of Fame Park
    1. Presented to the Board with artist rendering
- IV. Board Dashboard
  - a. Ben Dinsmore reviewed the Board dashboard for the month, what was missed last month, and next month
- V. Ben Dinsmore adjourned meeting at 8:12pm. Fr. Monte Hoyles closed meeting with a prayer.

**Next board meeting:** Wednesday, October 19, 2022 @ 6:00 pm

Respectively Submitted,  
Ben Moncher, SCCS Board of Directors Secretary