

**Sandusky Central Catholic School**

**Board of Directors**

**February 15, 2023, Meeting Minutes**

**Present:** Ryan Dillard, Melanie Dix, Tom Lucas, Jamie Evans, Ben Moncher, Vincenzo Di Rosa, Father Zach Brown, Ryan Wikel

**Excused:** Ben Dinsmore, Father Monte Hoyles, Rick Jeffrey, Brian Ferber

**Guests:** Lisa MacMurray, Tad Windau

- I. Call to order and opening prayer.
  - a. Ryan Dillard called the regular board meeting to order at 6:02 and Father Zach Brown opened the meeting with a prayer.
- II. Approval of prior meeting minutes
  - a. Approval of the January 18, 2022, Board of Directors Meeting Minutes, Motion to approve made by Tom Lucas, Seconded by Vincenzo Di Rosa. Unanimously approved.
- III. Informative Reports
  - a. Lisa MacMurray – Elementary Principal
    - i. Provided review of STEM event and feedback received.
    - ii. Open House went well, preschool was extremely well attended.
      1. Book Fair grossed \$7,100 from event.
    - iii. Literacy Night review. Opportunity to grow this event.
    - iv. American Heart Challenge going strong, led by Abbey Gerber
    - v. Girls on the run program kicking off.
  - b. Brian Ferber – High School & Middle School Principal
    - i. Report provided and reviewed by the Board.
      1. Panther Pop-Ins discussed.
      2. Congratulated on Mock Trial advancement.
      3. Ryan Wikel provided update to the Board on incident in 6<sup>th</sup> grade.
      4. Discussed Catholic School's Week, Father Zach Brown read letter received from Bishop Thomas
      5. Lead like a panther begins soon, over 40 students will attend this year
  - c. 2023-2024 Calendar
    - i. Ryan Wikel reviewed the calendar provided last month. Discussed alternatives to starting later in the year.
    - ii. Ben Moncher made a motion to approve the 2023-2024 School Calendar as presented. Seconded by Tom Lucas. Unanimously approved.
  - d. Committee Reports
    - i. Finance Committee did not meet, next meeting in March.
    - ii. Facilities
      1. Ryan Wikel provided a quick list of prioritization of items

- a. Kinzel Center Roof replacement (\$130k estimate)
      - b. Elementary roof replacement (\$100k estimate)
      - c. High school locker room
    - 2. Father Zach Brown provided update on Chapel project.
    - 3. No update received from insurance claim adjuster yet. Secondary adjuster was brought in by insurance company.
  - iii. Catholic Identity
    - 1. Father Zach Brown reviewed the minutes with the Board
  - e. Ryan Wikel – Head of School
    - i. Athletic Strategic Plan
      - 1. Mike Roth aiding in this work.
      - 2. Goal to provide competitive and quality programs. 5-year strategic plan
      - 3. Will kickoff plan in August 2023
      - 4. Ryan Wikel emphasized this plan is not to prioritize over goals for school faith or academics, but to strengthen our weakest area
    - ii. Perkins Collaboration talks
      - 1. Idea of sharing AP classes and resources.
      - 2. Perkins main issue is a huge offering of AP class offerings, but so few students enrolled or taking advantage of these courses.
      - 3. Preliminary discussions with ODE, funding, and stipulations
    - iii. Locker Room Project
      - 1. Engineer and architect did another walk through. Expecting drawings end of February.
    - iv. State of the School
      - 1. Goal to be in March, with Musical, and to Donors
      - 2. Creating 1902 Society and inducting any donor who's donated over \$5,000 in their lifetime.
    - v. Enrollment update
      - 1. 342 families enrolled already. We were at 0 in April last year.
      - 2. Flyers out to Erie County residents and billboards going up for 2 months
    - vi. Annual Fundraising Plan
      - 1. Review of each item on plan and their corresponding goal
  - f. Tad Windau – CFO
    - i. Reviewed the financial statements as of January 31, 2022. Highlighted the key reasons to financial performance.
  - g. Development Report
    - i. Ryan Wikel & Tad Windau “scrubbed” budgets so Development goals match Board approved budget amounts.
    - ii. Seeing early sponsorships/commitments for Auction and Golf Outing
- IV. New Business
- a. New Board Members
    - i. Discussion of open Board Seats effective 7/1/2023.
    - ii. Discussion of potential new Board candidates

1. Discussed what type of profile should the Board target this year (HR professional, Architect, etc.)
    - iii. Board to continue discussion at next meeting in March
  - b. School Musical
    - i. The Board brought forward several concerns over this year's musical.
    - ii. Ryan Wikel to follow-up with Board after reviewing/addressing certain concerns
- V. Ryan Dillard adjourned meeting at 7:30pm. Fr. Zach Brown closed meeting with a prayer.

**Next board meeting:** Wednesday, March 15, 2023 @ 6:00 pm

Respectively Submitted,  
Ben Moncher, SCCS Board of Directors Secretary