

Sandusky Central Catholic School
Board of Directors
Regular Meeting
Date November 15, 2017

Present: Duff Milkie, Julia Colavincenzo, Ben Dinsmore, Chris Kolar, Matt Maschari, Kathy Morrow, Geoff Palmer, Father Joe Steinbauer, Geoff Palmer, Head of School

Guests: Tad Windau, Jeanette Hrovatich, Development Director, Allison Youskievicz, BGSU early child education major

Meeting began at 6pm in the Panther Performance Center with an open forum for the concerned stakeholders. There were no attendees.

The meeting was called to order by Duff at 6:08pm. The meeting opened with a prayer from Chris.

Approval of the minutes: A motion was made by Chris to approve the minutes from the October 18, 2017. Seconded by Ben. Unanimously approved.

Academic Administrative Reports: Principal Dennis Antonelli was ill. Geoff Palmer gave the principal report.

Committee reports:

1. Human Resources: Ben Dinsmore: no report
2. Facilities and Transportation: Chris Kolar: Report was submitted. MPR is completed
3. Programs: Matt Machari: no report
4. Finance: Duff Milkie: no report
5. Catholic Identity: Kathy Morrow: Membership recommendation – Jenae Finneran submitted paperwork to join the committee. Matt motioned to accept Jenae as a new member. Seconded by Ben. Unanimously approved.
6. Governance: Julia Colavincenzo: no report
7. Advancement and Development: Jen Lippus: no report

CFO Report: Tad Windau – reports submitted prior to the board prior to the meeting. Audit was completed in September and October. No adjustments were needed.

Development Office Report: Jeannette gave her report. Annual report is available now and has been mailed out. Annual appeal was mailed out earlier in the fall. Winter Gala is Dec 10th. 80 attendees is the goal and want to increase it to 100.

Head of School Report: Geoff Palmer – report was submitted to the board prior to the meeting. Mentoring program is successful. Update of employee handbook will be done in 2018. Stem Lab space ready. Difficulty in filling a position mid school year.

Old Business:

1. Tuition: Discussion continued on CC+ and EHOVE. Recommendation was made by finance committee to have tuition rates remain the same. Motion was made by Chris to keep tuition rates the same for next school year. Seconded by Matt. Unanimously approved.
2. Strategic Planning/ Marketing Survey: Discussion held on updating plan and need for marketing survey. Goal is to have a refreshed plan ready for beginning of 2018 school year. Will begin process early 2018.

New Business:

1. December meeting: Decision to have a Christmas gathering off site with short meeting then social time.
2. State of the School will at the January meeting on the 17th.

The regular meeting was closed with a prayer and adjourned at 8:45pm.

Respectfully submitted by Julia Colavincenzo, SCCS board secretary